



Louisiana Rehabilitation Council

P.O. Box 91297
Baton Rouge, LA 70821-9297

General Meeting Minutes

July 28 & 29, 2016

HILTON BATON ROUGE CAPITOL CENTER
201 Lafayette Street I, Baton Rouge LA 70801
Governor Room

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Thursday, July 28, 2016

- Members Present** Present: Bob Lobos, Libby Murphy, Mark Martin, Ronald Key, Tommy Carnline, Nicole Walker, Warren Chauvin, Sue Killam, Cathy Lazarus, Jonathan Trunnel, Jean Hansen, Derek White, Laura Nata, and Father Pat Mascarella.
- Members Absent** Pam Allen, Lanor Curole, Nan Magness, Cliff Owens, and Rebecca Hanberry
- Liaison** Absent - Paige Kelly
- Guests Present** Melissa Bayham, Bambi Polotzola, Jay Isch, Jimmy Gore, Carly Greenfield (intern at Advocacy Ctr.), Daryl Proust, Rebecca Ellis, Vincenzo with Advocacy Center (Benefits Planner), Christine Fergeron, Alvin Brumfield, Nidel Robinson, Alexis Johnson (student), Lisa Johnson (student), Angel Robinson (student), Lee Schafer (student),
- Call to Order** The general meeting was called to order at 9:10 a.m. with a quorum.
- Minutes** **Motion Passed** to approve April 2016, General Meeting Minutes with approved correction of chair of Transition Committee changed from Jonathan to Warren was made by Bob Lobos, seconded by Ron Key, and approved without abstention or objection.
- Liaison Report** In the absence of liaison, Paige Kelly, Melissa Bayham provided the LRC budget expenditures \$22,286 out of \$32,000 with the remaining amount being returned to VR consumer services. Membership of the Council: Total members 26, currently have 20 voting members, 2 non-voting members and 4 vacancies.
- Executive Committee Recommendations (EC)** Executive Committee discussed having one day meetings beginning October 27 – executive committee would meet from 8:00 am – 8:45 am. The general council meeting would begin at 9 am till 4 pm with one hour break for lunch. (Agenda would be 9 am normal agenda items, consumer or other presentation at 11:30, noon to 1 lunch, 1 pm to 1:30 member reports where questions could be asked from the reports that were sent to members before meeting, 1:30 -2:30 committee meetings, 2:30 to 3:30 committee reports and 3:30 to 4 new business and adjourn.
Motion was made and passed to have one day meetings.

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Travel will still be available for those who need to come in the night before the meeting. For those who are unable to travel back home after 4 pm accommodations can be made for an additional night stay at the hotel.

Recommendations for meeting changes discussed.

Chair presented: Programs of Work for 2016-2017

Continue educating legislators on IWD funding continuance
Identify and remove obstacles keeping small businesses from hiring IWD

Educate Louisiana about large percentage of top demand jobs being filled by VR consumer

Focus more on outcomes and less on process

Motion made and passed to adopt these programs of work.

Motion Passed to refer the matter of the meeting structure to the Executive Committee to make recommendations to the full council at the next meeting by Lobos and second by Sue Killam.

➤ Passed without objection or abstention.

Bylaws need to be revised and allow 30 days to review before voting on these revisions. Will have for the October meeting.

Establish an Ad hoc legislative committee

Proposing the next year LRC budget of \$30,000 to include enough for two members to attend the two conferences. Motion for this budget was made and passed.

LRS
Director's
Report

Mark Martin discussed the LRS budget – payments for SY 2016 1.8 million on assessments, Assistive Technology 4.1 million, support employment, college tuition 3 million. 22 million dollars on VR services last year, we have current 2017 budget of 15.4 million. Division of Administration is predicting a midyear cut of 5 percent. Out of the current 15 million dollar budget 8 million is for pre-employment transition services. We will be reviewing how we operate and will be looking at cost participation and client services.

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Motion: LRS perform a simulation of who would qualify in OOS 1 if LRS would require five or more functional capacity areas for placement in OOS 1 instead of current four areas. This information will be sent to the eligibility and planning committee for analysis. **Motion passes.**

Member Reports

Member reports provided are included as addenda.

Motion passed during the WIC report for LRC to develop and adopt a format of roles and responsibilities for its members and have the Executive Committee report recommendations to the council at the next meeting by Lobos and seconded by Laura Nata.

- Passed with one abstention and no objections.

Libby Whiteside with benefits planning program presented.

Need an updated list of committees and committee members.

(Change and put Jonathan Trunnel on Transition).

Eligibility and Planning Committee: Ronald Key, Lanor Curole, Father Pat, Jean Hansen and Libby Murphy.

Consumer Presentation

Students from UpLIFTD's Pre-employment transition services presented to council.

Public Policy Update

The Chair provided an update on the progress of the legislative session.

The LRC recessed to Committees at 2:15 p.m.

Friday, July 29, 2015

Members Present

Bob Lobos, Libby Murphy, Mark Martin, Ronald Key, Tommy Carnline, Nicole Walker, Warren Chauvin, Sue Killam, Cathy Lazarus, Jonathan Trunnel, Jean Hansen, Derek White, Laura Nata, Father Pat Mascarella,

Members Absent

Pam Allen, Lanor Curole, Nan Magness, Cliff Owens, and Rebecca Hanberry

Liaison

Absent: Paige Kelly

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Guests Present	Melissa Bayham, Rebecca Ellis, and Rosemary Yesso
Call to Order	The general meeting was called to order at 9:07 a.m., with a quorum established.
Combined State Plan Discussion	Director Martin provided information regarding Louisiana's workforce development system Combined State Plan.
Standing Committee Reports	<p><u>Eligibility and Planning</u> – Cathy Lazarus substance abuse report in screening tool section. Needs to be put in computer in the "Counselor Tools" section.</p> <p>Next discussion OOS review (four to five categories), weigh functional areas to derive a score.</p> <p>Request that LRS provide an update on match capacity and demand on the eligibility. Update on how LRS is looking at order of selection.</p> <p><u>Employment Committee:</u> Vendor Report card, status of this from VR. An update on analysis on changing the order of selection and issue an update to putting the substance abuse tool in the counselor's toolbox.</p> <p>Update on the status of the development of the provider report card.</p> <p>Presentation from employment committee included suggestion that "Increase VR's presence in the employer community by using methods such as social media to spread the word that LRS is a place where employers can reach out when they are hiring. What are the methods currently being used in employer exposure and plans to increase the methods to include a social media platform.</p> <p><u>Transition Committee:</u> Paid employment internships to remove obstacles for IWD to be hired by small businesses and midsized businesses. Educate Louisiana on top demand jobs that IWD can fill. Introduce the pre-ets students to the top demand jobs.</p>

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Request that the LRC Chairperson draft a letter to obtain an outline of what is included in the training curriculum for Pre-ets. Motion passed on this being done by chairperson.

Member Reports provided: Lanor Curole not at meeting, nothing to report on 121 Project.

Jessica Lewis provided in advance of meeting the SILC report.

CAP report not provided in advance. Chair requested that this be provided to everyone in advance. This was second request for report in advance. Discussion on CAP information: Melissa will be discussing the amount of days allowed for fair hearing request when denied or decision is made against consumer's eligibility, etc.

Laura Nata provided her information on Parent Training Information. Webinars and newsletters are occurring and working on students who graduated from 1999 to current to get diplomas.

Bob Lobos presented WIC report.

Attendance report reviewed.

Committee Reports Discussed

Future meetings

October 27, 2016; January 26, 2017; and April 27

New Business

Review the time allotted for consumers to respond on Fair Hearing decisions.

Adjourn

Cathy Lazarus motioned to adjourn, Jonathan Trunnell seconded. Adjourned at 12:15 p.m., without objection.

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APPENDIX A

Summary of Decisions Made

1. The LRC will have interpreters available at every LRC meeting for at least the two hour minimum and on call for the rest of the meeting.
2. The matter of the meeting structure (i.e. changing to a single day meeting) was referred to the Executive Committee to make recommendations to the full council at the next meeting.
3. The Chair referred discussions on the following topics to the Transition Committee to deliver recommendations to the full body on providing input to the Director.
 1. Development of requirements to become a PETS provider
 2. Monitoring/evaluating PETS providers
 3. Improving relationships with local education agencies
4. The Chair referred discussions on increasing access to Social Security employment programs in Louisiana to the Eligibility and Planning Committee to deliver recommendations to the full body.
5. LRC will develop and adopt a format of roles and responsibilities for its members and have the Executive Committee report recommendations to the council at the next meeting.
6. Elected Officers: Chair, Bob Lobos; Vice-Chair, Tommy Carnline; Secretary, Sue Killam; Eligibility and Planning Committee Chair, Cathy Lazarus; Employment Committee Chair, Nicole Walker; Transition Committee Chair, Warren Hebert, Member-at-large, Libby Murphy (immediate past Chair).
7. The LRC requests a status report from the Director to keep the LRC apprised of the current situation of how cuts will be applied and that LRC be involved to the extent necessary or helpful.

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8. The LRC requests field personnel be asked to make recommendations (e.g. what's working well, where cuts should be, tightening eligibility for VR, spending limits, shared cost, eligibility criteria for specific services, etc.).

APPENDIX B

Glossary of Abbreviations

AIVRP	American Indian Vocational Rehabilitation Program
CAP	Client Assistance Program
CSAVR	Council of State Administrators of Vocational Rehabilitation
EC	Executive Committee of the Louisiana Rehabilitation Council
IDEA	Individuals with Disabilities Education Act
LAPTIC	Louisiana Parent Training and Information Center
LRC	Louisiana Rehabilitation Council
LRS	Louisiana Rehabilitation Services
LWC	Louisiana Workforce Commission
NCSRC	National Coalition of State Rehabilitation Councils
RSA	Rehabilitation Services Administration
TACE	Technical Assistance and Continuing Education
VR	Vocational Rehabilitation
WIC	Workforce Investment Council
WIOA	Workforce Innovation and Opportunity Act of 2014

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